

Fall 2024
Supplemental Program
Application Tutorial
Featuring Interfolio

Interfolio Tutorial Overview

- Supplemental Program Application Link
- Step 1 – Apply Now
- Step 2 – Logging In
 - How to create an Interfolio Account
- Step 3 – Completing the Supplemental Program Application
 - Documents (Resume/CV, Transcripts, Letters or Rec, etc.)
 - Personal Information
 - Forms
- Step 4 – Review your Information
- Step 5 – Submit your Application
- Step 6 – After you Submit your Application
- Step 7 – Returning to your Application
 - Checking on Letters of Recommendation
- Deadlines/Important Dates
- Help Resources

How to Apply: Supplemental Program Application Link

Fall 2024 Supplemental Program Application

<http://apply.interfolio.com/128030>

Step 1 – Apply Now!



GRADUATE

Already have an account?

Sign In

Clinical Psychology Joint Doctoral Program SDSU/UC San Diego - Fall 2024

San Diego State University-Graduate: College of Sciences: Psychology: Clinical Psychology (PhD)

Location	Open Date	Deadline
SDSU/UC San Diego	Oct 01, 2023	Nov 15, 2023 at 11:59 PM Eastern Time

Description

Thank you for your interest in applying to the SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology. Please carefully review the following steps to apply:

1. Complete this supplemental program application. If you have any technical issues completing this application, please contact [Interfolio](#). For all other questions, please contact the program department.
2. Apply to the university using [Cal State Apply](#). This will start your application process and you will receive an assigned SDSU student ID number.
3. Send your official transcripts to SDSU Graduate Admissions. You can view full instructions on the [Graduate Admissions](#) webpage. **Note: Our program has decided to waive consideration of all scores from the GREs (General and Psychology Subject Test) for Fall 2024 admission. We will not review any GRE scores for admission to the program.**

This application consists of forms, document attachments, and confidential letters of recommendation.

Please carefully review the **Document Checklist** (under Forms in the application) for details on completing the upload requirements.

For detailed application procedure information and for step-by-step instructions for completing the Interfolio program application visit <https://psychology.sdsu.edu/doctoral/clinical/how-to-apply/>.

Please contact the program at psycjdp@sdsu.edu with any questions.



UC San Diego

Application Process

This institution is using Interfolio's Faculty Search to conduct this search. Applicants to this position receive a free Dossier account and can send all application materials, including confidential letters of recommendation, free of charge.

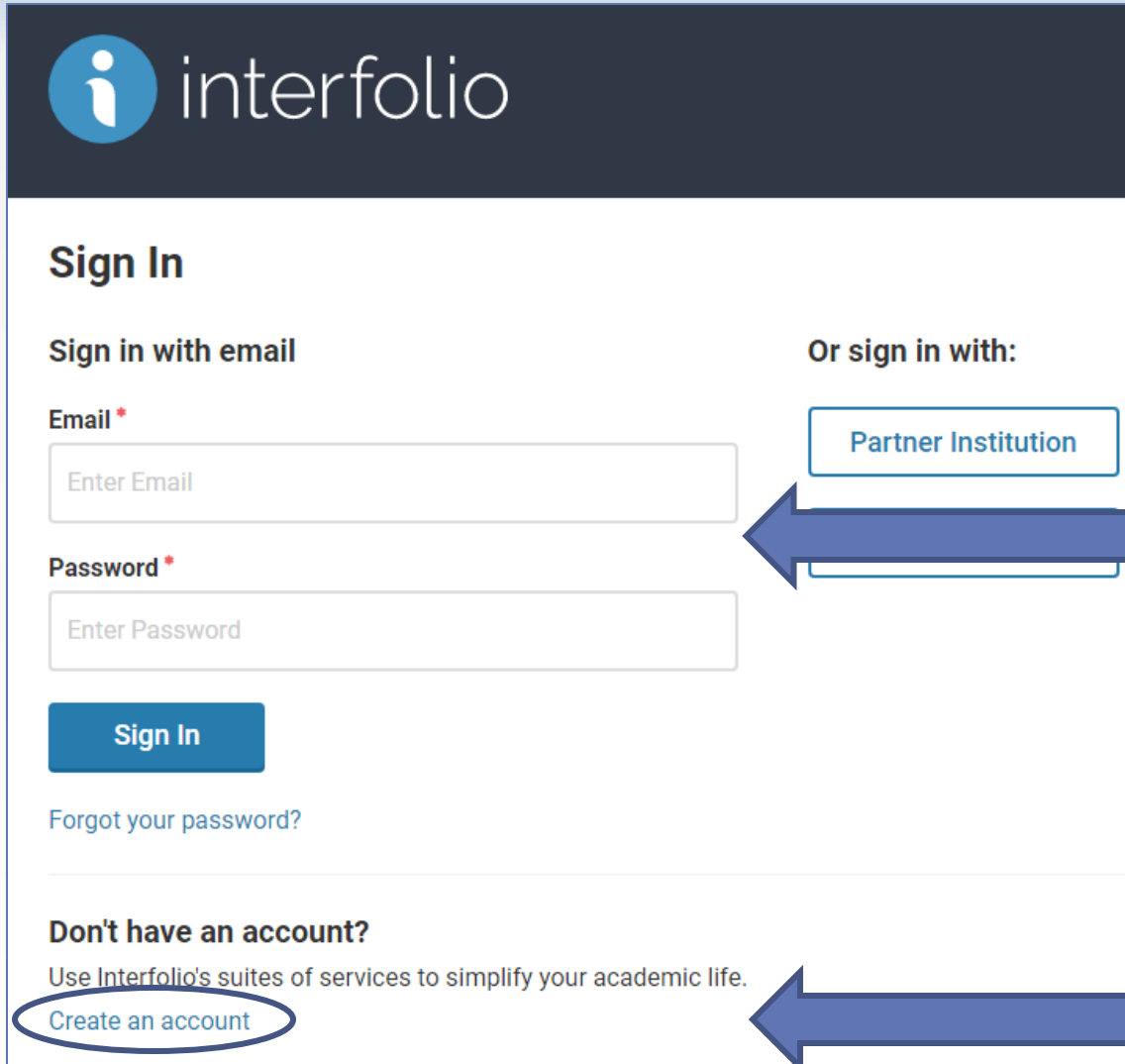
Apply Now

Powered by Interfolio

Click
Apply
Now to
get started!

Both applications (our Supplemental Program application through Interfolio and Cal State Apply) can be completed at the same time!

Step 2 – Sign in OR Create an Account



The screenshot shows the Interfolio sign-in page. At the top left is the Interfolio logo. Below it is the heading "Sign In". Under "Sign in with email", there are fields for "Email" and "Password", both with "Enter" placeholder text. A blue "Sign In" button is below these fields. To the right, under "Or sign in with:", there is a "Partner Institution" button. At the bottom, there is a link for "Forgot your password?". Below a horizontal line, there is a section titled "Don't have an account?" with a subtext "Use Interfolio's suites of services to simplify your academic life." and a link "Create an account" which is circled in blue. Two large blue arrows point from the right side of the page towards the "Partner Institution" button and the "Create an account" link.

Already have an [Interfolio account?](#)
Please sign in here

[New to Interfolio?](#)
Click **Create an Account**

Option 1: Sign In

Already have an Interfolio Account?

Skip to page 12 – Finding the Supplemental Application for our Clinical Psychology Program

If not, continue to next slide for Option 2: Creating an Interfolio Account

Option 2: Creating an Interfolio Account



Already have an account?

Sign In

Sign Up for Your Dossier Account



Your online Dossier awaits. You're on your way to a more organized academic life. With Dossier, you'll be able to request, store, and organize your most important scholarly documents.

- ✓ Upload CVs, teaching statements, syllabi, and more.
- ✓ Request and store confidential letters.
- ✓ Curate materials into themed collections.

Ready to send your materials now?

With Dossier Deliver, you can apply for up to 50 positions, grants, fellowships or the next step in your academic career

Upgrade to Dossier Deliver



You are not required to have a Dossier Account

Creating an Interfolio Account

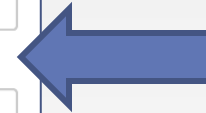

Enter Your Information

Email Address *

First Name * **Last Name ***
Password *
Your password must be at least 6 characters long and contain at least 1 letter and 1 number.
 Show Password
I am... *
(Select the option that best describes you)

How did you hear about us? *

What country do you live in? *
We need to collect this information in order to comply with data regulations.

 Keep me updated about products, news, and best practices
 I agree to Interfolio's [Terms of Service](#) *
 

Please use same name and email address used for your Cal State Apply application.

Creating an Interfolio Account

Create Your Profile

Create Your Profile

Finding and applying for the next step in your career path can be hard to navigate—but Dossier can help. Search for positions and then send out full applications or any collection of materials (such as confidential letters), electronically or by mail, with a few clicks.

This profile info below makes it easier for you to search and apply for Interfolio-hosted positions.

Contact Information

Address Line 1 *

Address Line 2

City *

State *

ZIP/Postal Code *

Country *

Education

Highest Degree Earned *

Institution *

Date Earned *

Please use the following format: MMM DD, YYYY

ID Number NOT Required
Please Ignore!



ID Numbers

ID numbers are numbers that you can associate with a delivery to make sure the materials you are submitting go to the right place. These numbers are not required by Interfolio, but some institutions may require them.

ID Type

ID Value

Create my Profile



Creating an Interfolio Account

Find the Right Opportunities



Store your CV and Letters

Collect & Curate

Gather confidential letters and academic materials in a single, secure location. Curate thematic collections of materials for different types of opportunities. Stay on top of deadlines and get organized about your academic career.

Add your First File

[+ Add Files](#)

You can store a variety of materials in your Dossier account including letters of recommendation, supporting documents such as CV's and cover letters, and examples of your writing and research.

We accept a range of file types and formats including videos, and links to webpages.

or Create a Collection



Find the Right Opportunities

What if I want to apply for other opportunities?

Then use our Dossier Deliver service, which includes up to 50 deliveries for just \$48/year. Dossier Deliver also includes quality control for your confidential letters of recommendation and the ability to share your materials with others for feedback.

Your Area of Focus

What type of Dossier are you? *

Remember this is your *personal* Dossier. Your current institution will never see your response. I am or would use Dossier to...

- Apply to alternative academic jobs
- Apply to graduate degree programs
- Apply to grants
- Apply to jobs in higher education
- Find grant and fellowship opportunities
- Give feedback to students and/or colleagues
- Request letters of recommendation
- Search for jobs
- Share my materials with a mentor or advisor
- Write letters of recommendation
- Other

Discipline *

(Select the option that best describes you)

Select an option ▼

Store your CV and Letters

Collect & Curate

Gather confidential letters and academic materials in a single, secure location. Curate thematic collections of materials for different types of opportunities. Stay on top of deadlines and get organized about your academic career.

Add your First File

[+ Add Files](#)

You can store a variety of materials in your Dossier account including letters of recommendation, supporting documents such as CV's and cover letters, and examples of your writing and research.

We accept a range of file types and formats including videos, and links to webpages.

or Create a Collection

[+ Add Collection](#)

You can organize the materials in your Dossier by creating "Collections" of related materials. In Dossier, a collection is simply a group of materials gathered into one place to make them easier to find and to even apply.

[Take me to My Dossier](#)

Scroll to the top of the page to view all required fields listed on the "Find the Right Opportunities" page.

Creating an Interfolio Account

Find the Right Opportunities Cont.

1

Your Area of Focus

What type of Dossier are you? *
Remember this is your *personal* Dossier. Your current Institution will never see your response. I am or would use Dossier to...

- Apply to alternative academic jobs
- Apply to graduate degree programs
- Apply to grants
- Apply to jobs in higher education
- Find grant and fellowship opportunities
- Give feedback to students and/or colleagues
- Request letters of recommendation
- Search for jobs
- Share my materials with a mentor or advisor
- Write letters of recommendation
- Other

Our recommendation

2

interfolio

Discipline *
(Select the option that best describes you)

- Social Sciences
- Select an option
- Fine & Performing Arts
- Humanities
- Social Sciences**
- STEM (Science, Technology, Engineering, Math)
- Business
- Law
- Medicine / Health Professions
- Government
- Education
- Other

Social Sciences or STEM would be fine to select.

3

Store your CV and Letters

Collect & Curate
Gather confidential letters and academic materials in a single, secure location. Curate thematic collections of materials for different types of opportunities. Stay on top of deadlines and get organized about your academic career.

Add your First File

You can store a variety of materials in your Dossier account including letters of recommendation, supporting documents such as CV's and cover letters, and examples of your writing and research.

We accept a range of file types and formats including videos, and links to webpages.

or Create a Collection

You can organize the materials in your Dossier by creating "Collections" of related materials. In Dossier, a collection is simply a group of materials gathered into one place to make them easier to find and to even apply.

You can skip the "Store your CV and Letters" section.

Click "Take me to My Dossier"

Finding the Supplemental Application for our Clinical Psychology Program

1

Select Deliveries

Home Deliveries New Delivery

Deliveries

Letters

Materials

Collections

Shared with Me

Manage Confidential Letters

Dossier helps with all the hassle around confidential letters: requesting, reminding, receiving, and storing. Once you're ready to apply somewhere, your confidential letters will be organized and ready to go.

Collect and Curate Materials

Add materials, like your CV, publications, and more. Then organize your materials in collections or tag them to make them easy to find for upcoming applications. You can also request one-on-one feedback on your materials from your collaborators and mentors.

Find Opportunities

Use Dossier to search for open positions through Interfolio, or link to the major sources of higher education.

Home Deliveries > **New Delivery**

Send Materials

Upgrade to Dossier Deliver

Send your confidential letters and academic materials by post, email or web.

Learn More

Letter Upload

Upload your letters to an account.

Find an Opportunity

Find and apply to positions hosted through Interfolio. Institutions use Interfolio to manage their recruitment and hiring. You can apply to any of these positions **for free**.

You can also search other sources:

Inside Higher Ed

HERC

HigherEd Jobs

Search

© 2018 Interfolio, Inc. Program Policies

Contact us

Find Opportunities

Enter: "Joint Doctoral Program in Clinical Psychology" then click **Search**.

Select the JDP in Clinical Psychology Supplemental Program Application

The screenshot shows the 'dossier' website interface. At the top, there is a navigation bar with a search icon, the 'dossier' logo, and a 'Student Test' dropdown menu. Below the navigation bar, there is a sidebar with links for 'Home', 'Deliveries', 'Letters', 'Materials', 'Collections', and 'Shared with Me'. The main content area is titled 'Open Positions' and features a search bar with the text 'Joint Doctoral Program in Clinical Psychology'. To the right of the search bar are buttons for 'Search' and 'Clear'. Below the search bar, it indicates '1 opportunities match your search'. To the right of this text are buttons for 'Find other opportunities at:' with sub-buttons for 'Inside Higher Ed', 'HigherEdJobs', and 'HERC'. A table of search results is displayed below, with columns for 'Position Name', 'Institution', 'Location', and 'Deadline'. The first row is highlighted and circled in blue, showing the position title 'SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2024', the institution 'San Diego State University - Graduate', the location 'San Diego State University / UC San Diego', and the deadline 'Nov 15, 2023 at 11:59 PM Eastern Time', which is circled in red.

Position Name	Institution	Location	Deadline
SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2024	San Diego State University - Graduate	San Diego State University / UC San Diego	Nov 15, 2023 at 11:59 PM Eastern Time




Click on the “SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology – Fall 2024” position title to open our application.

NOTE
Deadline is
11/15!

Start the Supplemental Program Application

Position Details ✕

 **UC San Diego**

Clinical Psychology Joint Doctoral Program SDSU/UC San Diego - Fall 2024

San Diego State University-Graduate: College of Sciences: Psychology: Clinical Psychology (PhD)

Location	Open Date	Deadline
SDSU/UC San Diego	Oct 01, 2023	Nov 15, 2023 at 11:59 PM Eastern Time

Description

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2. Apply to the university using [Cal State Apply](#). This will start your application process and you will receive an assigned SDSU student ID number.
3. Send your official transcripts to SDSU Graduate Admissions. You can view full instructions on the [Graduate Admissions](#) webpage. **Note: Our program has decided to waive consideration of all scores from the GREs (General and Psychology Subject Test) for Fall 2024 admission. We will not review any GRE scores for admission to the program.**

This application consists of forms, document attachments, and confidential letters of recommendation.

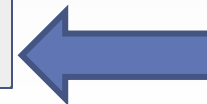
Please carefully review the **Document Checklist** (under Forms in the application) for details on completing the upload requirements.

For detailed application procedure information and for step-by-step instructions for completing the Interfolio program application visit <https://psychology.sdsu.edu/doctorsal/clinical/how-to-apply/>.

Please contact the program at psycjdp@sdsu.edu with any questions.

✓ Start Application Close

Click the **Start Application** button to begin our Fall 2024 Supplemental Program Application!



Step 3 – Complete the Fall 2023 Supplemental Program Application

folio Student Test ▾

SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2024

[Position Details](#)

San Diego State University-Graduate, College of Sciences, Psychology, Clinical Psychology (PhD)

6 Documents Required | 0 Added

If this application has specific document requirements, they will be listed below—simply click "Add File" to upload a new document or to select one from your Dossier.

<input checked="" type="checkbox"/> Personal Statement	1 Required 0 Added	+ Add File
Please upload your Statement of Purpose. See Document Checklist under Forms for instructions.		
<input checked="" type="checkbox"/> C.V.	1 Required 0 Added	+ Add File
Upload CV or Resume here. Choose "CV" as the Type of document uploaded. Please see Document Checklist under Forms for instructions.		
<input checked="" type="checkbox"/> Transcript	1 Required 0 Added	+ Add File
Upload the transcript from the institution that granted your Bachelor's Degree. Transcripts from all other colleges/universities must be uploaded under Additional Documents. NOTE: Please label all transcripts as "Institution Name_Transcript" (e.g. San Diego State University_Transcript).		
<input checked="" type="checkbox"/> Confidential Letter of Recommendation or Evaluation	i 3 Required 0 Added	+ Add File
Please request three letters of recommendation. See Document Checklist under Forms for instructions.		
Additional Documents	0 Added	+ Add File

[Next >](#) [Return To Review ▾](#)

Application Steps	
1	Documents
2	Personal Information
3	Forms
	Document Checklist Clinical Psychology
	Application Process Checklist - Clinical Psychology
	Contact Information
	Program Questions - Clinical Psychology
	Education History
	English Language Proficiency
	Confidential Demographics
4	Review & Submit

You can complete these steps in any order.

NOTE: Your information will not be lost when moving to another step.

To return to another step, DO NOT use the back button in your browser. Click on the section under Application Steps.

Documents



Refer to the “**Document Checklist**” Form on the right for a detailed description and instructions for each of the required documents listed below.

6 Documents Required | 0 Added

If this application has specific document requirements, they will be listed below--simply click “Add File” to upload a new document or to select one from your Dossier.

Personal Statement

1 Required | 0 Added

[+ Add File](#)

Please upload your Statement of Purpose. See Document Checklist under Forms for instructions.

C.V.

1 Required | 0 Added

[+ Add File](#)

Upload CV or Resume here. Choose “CV” as the Type of document uploaded. Please see Document Checklist under Forms for instructions.

Transcript

1 Required | 0 Added

[+ Add File](#)

Upload the transcript from the institution that granted your Bachelor’s Degree. Transcripts from all other colleges/universities must be uploaded under Additional Documents. NOTE: Please label all transcripts as “Institution Name_Transcript” (e.g. San Diego State University_Transcript).

Confidential Letter of Recommendation or Evaluation

3 Required | 0 Added

[+ Add File](#)

Please request three letters of recommendation. See Document Checklist under Forms for instructions.

Additional Documents

0 Added

[+ Add File](#)

[Next >](#)

[Return To Review](#)



Application Steps

- 1 Documents**
- 2 Personal Information
- 3 Forms
 - Document Checklist - Clinical Psychology**
 - Application Process Checklist - Clinical Psychology
 - Contact Information
 - Program Questions - Clinical Psychology
 - Education History
 - GRE Test Scores - Clinical Psychology
 - English Language Proficiency
 - Confidential Demographics
- 4 Review

Documents: Adding Files

1. Add File

Personal Statement 1 Required | 0 Added + Add File

Please upload your Statement of Purpose. See Document Checklist under Forms for instructions.

2. Select "Add New File" tab

Add File ✕

Choose Existing Add New File

Upload Video Webpage

Drag & Drop your files anywhere or

Browse To Upload

+ Add Cancel

3. Upload PDF & Select Type

Add File ✕

Choose Existing Add New File

Upload Video Webpage

Thank You! Your files are uploading now. Please select the type of material you are uploading. You also have the option to edit the title of the file.




Personal Statement_Maria Student Personal Statement ✕

These should match

+ Add Cancel

Personal Statement 1 Required | 1 Added + Add File

Please see Document Checklist under Forms for instructions.

 Personal Statement_Maria Student	Received Oct 26, 2017 at 2:47 PM	 
--	-------------------------------------	--

It may take a while to convert to Received.



Documents: Personal Statement

Note: Requirements for the Statement of Purpose can be found under the Document Checklist.

STATEMENT OF PURPOSE

In the **Documents** section, under **Personal Statement**, please upload your Statement of Purpose.

In your essay, please state your purpose in deciding to pursue a PhD in clinical psychology. Describe your scholarly and research areas of interest and your plans for your future profession. You are encouraged to indicate specific research interests and potential JDP faculty mentors with whom you would be interested in working during your graduate training. In addition, briefly describe characteristics of your background or training that speak to your likely success in graduate school and in your chosen career path. You do not need to re-state your CV. Instead, highlight the experiences you view as most relevant, formative, or illustrative of your potential and any aspects of your experiences that may not be summarized well on a CV or in a checklist.

In addition, we are interested in learning about any challenges or adversities you have overcome during your academic journey. Further, describe any aspects of your personal or professional experiences that demonstrate your commitment to justice, equity, diversity, and inclusion. Examples include advocacy, community service with diverse populations, and research examining inequities.

Please limit your statement to no more than 3 pages, single-spaced, 12-point type.

 **Page Limit!**

We recommend uploading the document in PDF format.

Documents: CV

Please upload your CV or Resume here.

☑ C.V. 1 Required | 0 Added + Add File

Upload CV or Resume here. Choose "CV" as the Type of document uploaded. Please see Document Checklist under Forms for instructions.

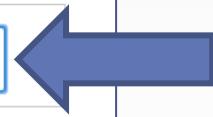
Add File ✕

Choose Existing Add New File

Upload Video Webpage

Thank You! Your files are uploading now. Please select the type of material you are uploading. You also have the option to edit the title of the file.

+ Add Cancel



Be sure to select **C.V.** as the document type when you upload (even if it is a resume).

Documents: Transcripts

Please upload an unofficial transcript for the institution that granted your Bachelor's Degree here.

NOTE: Label all transcripts as “Institution Name_Transcript”

✔ **Transcript** 1 Required | 0 Added [+ Add File](#)

Upload the transcript from the institution that granted your Bachelor's Degree. Transcripts from all other colleges/universities must be uploaded under Additional Documents. **NOTE:** Please label all transcripts as “Institution Name_Transcript” (e.g. San Diego State University_Transcript).

Please upload unofficial transcripts for **ALL other colleges/universities attended** in the Documents section, under **Additional Documents**. Label each document as “Institution Name_Transcript” (e.g. San Diego State University_Transcript).



If you studied abroad and the classes, credits, and grades of your study abroad program are listed on your primary transcript, you do not need to upload your study abroad transcript to the Supplementary Program Application.

NOTE: Uploading unofficial copies of your transcripts here is not a substitute for sending official transcripts to the SDSU Office of Graduate Admissions.

Documents: Confidential Letter of Recommendation or Evaluation

✓ Confidential Letter of Recommendation or Evaluation i 3 Required | 0 Added + Add File

Please request three letters of recommendation. See Document Checklist under Forms for instructions.



Add File ✕

Choose Existing Request a Recommendation

Does your application require letters of recommendation? You may request recommendations through Dossier by selecting the request option below. After going through the request process, we will automatically attach the letter to your application when we receive it from your letter writer.

+ Request Cancel

For those of you who already have an Interfolio Dossier with confidential Letters of Recommendation – Select the “Choose Existing” tab.

Documents: Confidential Letter of Recommendation or Evaluation Cont.

New Recommendation Request

from Student Test

General Information

[Choose Existing Contact](#) [Add New Contact](#)

Position: SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2022, San Diego State University-Graduate, College of Sciences, Psychology, Clinical Psychology (PhD)
Confidential Letter of Recommendation or Evaluation (3 required)

Click "Add New Contact" to add a recommender.

Choose Existing Contact **Add New Contact**

Title **First Name *** **Last Name ***

Dr.

Email Address *

Add Contact

Selected Recommenders

Sample Professor (sample.professor@university.edu) ✕

Document Title

SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2023 at San Diego State University-Graduate

Note: When you submit your letter request, we will create a document title for each letter you request, and we will replace "%RecommenderName%" with the name of your recommender. You can customize the name above, but please note that you must keep the recommender name in the title.

Confidentiality

This request is for a confidential letter or evaluation.

Once you add a recommender, it will appear under the Recommender box.

Documents: Confidential Letter of Recommendation or Evaluation Cont.

Due Date *
Dec 1, 2022

Recommendation Type *
Please indicate if this is a general recommendation, such as a letter of recommendation to send out with all graduate school applications, or if the recommendation is for a specific opportunity.
 General Recommendation Specific Recommendation or Opportunity

Description *
 Website Text Description
SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2023 at San Diego State University-Graduate
<http://apply.interfolio.com/108925>

Message To Recommender * Preview Request

Dear %RecommenderName%,
I am using Interfolio to request and manage my letters of recommendation for SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2022 at San Diego State University-Graduate. If you want to know more, a description of the opportunity is available on this page <https://apply.interfolio.com/90735>. Select the Upload Letter option to see my entire request including any additional details. Please don't hesitate to contact me at lmiller@sdsu.edu if you have any questions about my request for a recommendation, the opportunity to which I am applying, or for any other reason.
Best,

Note: "%RecommenderName%" will be replaced with your letter writer's name when the email is sent.

Supporting Materials + Add Materials
The supporting materials below will be viewable to your letter writer. Your letter writer will see them in the order shown below.
You have not added any materials yet.

Send Request

* Indicates fields that auto-populate. They can be edited but we recommend keeping the defaults as-is.

Adding Supporting Materials is optional.

Once you select "Send Request" your recommender will receive an email from Interfolio.

Documents: Confidential Letter of Recommendation or Evaluation Cont.

New Recommendation Request

from Student Test

Thank You!

You successfully requested a recommendation. Your letter writer will receive an email containing the information you provided in your specific request, along with instructions for submitting the completed document to Interfolio. When the letter arrives we will:

- Automatically attach the letter to this application
- Notify you via email that the letter has been added to your Dossier

If we have not received the letter 7 days before your application is due, we will notify you via email.

[← Return to your Application](#)

[Return to your Dossier](#)









Confidential Letter of Recommendation or Evaluation

3 Required | 2 Added

[+ Add File](#)

Please request three letters of recommendation. See Document Checklist under Forms for instructions.

 Recommendation from Dr. Sample Professor for SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2023 Requested  

 Recommendation from Dr. Michael Taylor for SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2023 Completed Oct 4, 2021 at 2:51 PM  

Additional Documents

0 Added

[+ Add File](#)

1 Documents

2 Personal Information 

3 Forms

Document Checklist - Clinical Psychology

Application Process Checklist - Clinical Psychology

Contact Information

Program Questions - Clinical Psychology

Education History

GRE Test Scores - Clinical Psychology

Recommendations will appear in the Documents section of your Application.

Documents: Confidential Letter of Recommendation or Evaluation Cont.

****PLEASE NOTE****

Recommenders may include:

- Supervisors or managers
- Professors
- Colleagues from professional organizations
- Colleagues from charitable agencies with which you are affiliated

No friends or relatives, please!

Documents: Additional Documents

Documents Allowed:

- Additional Unofficial Transcripts (if you have more than 1)
- Current or Planned Coursework Form (if applicable)
 - Located in the “Document Checklist” Form section
- A 4th Letter of Recommendation (optional)

Additional Documents

0 Added

 Add File



DO NOT upload copies of manuscripts, articles, writing samples, etc. as they will not be reviewed.

Personal Information

Name & Address

[Edit](#)

Lynsey Miller
6363 Alvarado Court
San Diego, CA 92120
US

This information will auto-populate from the Account Profile you created. You can still edit if needed.

Education

Highest Degree Earned *

— Select a Degree —

Please select the highest degree you've been granted.

Receiving Institution *

Ex. Interfolio University

Please enter the name of institution you attended.

Date Earned *

MMM D, YYYY

Please select the date your degree was granted.

I prefer not to disclose my educational information.

[< Prev](#) [Next >](#) [Return To Review](#)

Application Steps

- 1 Documents
- 2 **Personal Information**
- 3 Forms
 - Confidential Demographics
 - Document Checklist
 - Application Process Checklist - Clinical Psychology (PhD)
 - Contact Information
 - Program Questions
 - Education History
 - GRE Test Scores
 - English Language Proficiency
- 4 Review

Forms: Document Checklist

The Document Uploads checklist is a manual checklist for your benefit only. This list will not be updated automatically.

Document Checklist - Clinical Psychology

Please review the instructions below for completing the Documents section of this application.

We recommend submitting your documents as PDFs. However, the system accepts the following document types:

- DOC, DOCX, DOT, ODT, WPD, RTF, TXT, HTML, PDF

Your files can be up to 100MB in size. During the upload process, the system will automatically convert all files to PDF format for consistency. If your file is too large, email [Interfolio Support](#) and they can try to shrink the file size.

Document Uploads *

Please indicate which documents you have included in your application

- Statement of Purpose (Required)
- Resume/CV (Required)
- Unofficial Transcripts for All Colleges/Universities Attended (Required)
- Letter of Recommendation Requests (3 Required; 1 additional optional)
- Current or Planned Coursework Form (Optional)

Required Documents

Please review the instructions below for REQUIRED documents.

Forms: Application Process Checklist – Clinical Psychology (PhD)

Cal State Apply Application Requirement *

The Cal State Apply application is required (in addition to our Supplemental Program application) to be considered for admission to our program.

- Yes, I understand that the Cal State Apply application must be submitted by the SDSU Graduate Admissions deadline to be considered for admission to our program.

Applying to Multiple Programs at SDSU? *

Are you planning to apply to another program at SDSU, in addition to our JDP in Clinical Psychology?

- Yes
 No

List Additional Program(s) [if applicable]

If yes, please list other program(s). Note: Applicants can only select one program in the Cal State Apply application. If applying to multiple programs, please complete a separate Supplemental Program Application for EACH program.

If applying to multiple programs at SDSU (e.g. MA in Psychology; MPH; etc), list other programs here!



Forms: Contact Information

Preferred First Name

Email Address

Phone Number

Current Mailing Address

Permanent Mailing Address (if different)

Forms: Program Questions

Mentor Preference

Enter up to three professors with whom you would like to work. Only choose professors within your major area of study.

You must select at least one faculty member from the list of faculty likely to take students for next year which can be found at: <https://clinpsyc.sdsu.edu/faculty-interested-in-taking-a-student-for-fall-2023/> (This list is subject to change. Before submitting your application, please check back to make sure the faculty member you are interested in working with is still interested in taking a student.)

Make sure when you apply, you select mentors within your major areas study (e.g. BMed/EP/NP). **Note:** Many faculty are affiliated with more than one major area of study.

Not all faculty listed here will end up getting a student. So it is important to make sure that what you list as your research area is very clear so that if there is another potential match for you, we can evaluate your application with that in mind.

Faculty Mentor Choice 1 *

Faculty Mentor Choice 2

Faculty Mentor Choice 3

Research Interests

Enter up to 6 brief descriptions that characterize your research.

For example:

- The type of populations you would like to work with (e.g. Alzheimer's disease)
- The types of techniques used to study those populations (e.g. neuroimaging)
- Or modes of treatment (e.g. cognitive behavioral therapy)

Research Area 1 *

Research Area 2

Research Area 3

Research Area 4

Research Area 5

Make sure you select mentors within your major areas study (e.g. BMed/EP/NP).
Note: Many faculty are affiliated with more than one major area of study.



Forms: Program Questions Cont.

Research Involvement

Please answer the following questions to provide an overview of your research experience for the committee. Note that you will have room to discuss your research interests and experiences in more detail and with more context in your statement of purpose, and you also are required to upload a CV.

How many years of research experience do you have in psychology or in an allied discipline (e.g., public health, neuroscience)? *

This may include working or volunteering as an RA, working as research staff, participating in a formal research training program (e.g., BUILD, MARC, McNair, IMSD), or working on a data-based senior or master's thesis.

- Less than 1 year
- 1-2 years
- 3-4 years
- More than 4 years

Have you participated in a research training program for which you had to apply for admission? *

(e.g., BUILD, IMSD, MARC, McNair)

- Yes
- No

If yes, please indicate which formal competitive research training programs you participated in?

Have you been the first (primary) author on one or more research presentations (including posters) at regional, national or international professional conferences? *

- Yes
- No

Have you been an author on one or more peer-reviewed journal publications? *

(including papers currently under review, in press, or published)

- Yes
- No



You can discuss your research interests and experiences in more detail and with more context in your statement of purpose!

Forms: Program Questions Cont.

Academic Preparation

Please provide a brief summary of your academic preparation by calculating the following metrics. International students, please convert grades into the US scale (0=F, 1=D, 2=C, 3=B, 4=A).

What is your overall undergraduate GPA? *

(GPA only. No text in this field)

What is your undergraduate GPA in your major (or across a dual major)? *

(GPA only. No text in this field)

What is your GPA in quantitative and research methods classes (across all undergraduate and graduate courses in any department)? *

(GPA only. No text in this field)

Are you enrolled in (or have you completed) a master's degree a relevant research field (e.g., public health, experimental psychology)? *

Yes

No

If yes, what is your master's GPA?

(GPA only. No text in this field)

International GPA

Please convert to US scale (0=F, 1=D, 2=C, 3=B, 4=A)!

Forms: Program Questions Cont.

Quantitative Training and Experience

Developing quantitative and statistical expertise is a core component of doctoral training in clinical science. Below, please provide additional information about the level of quantitative training and experience you have at this point in your academic journey.

Please indicate (yes/no) the areas where you have experience and provide details according to the prompts.

List your undergraduate mathematics, quantitative methods, and statistics class(es). *

For each class, provide year taken, course number, course name and description (as necessary), whether course was upper or lower division, and grade received.

Have you taken graduate mathematics, quantitative methods, and statistics class(es)? *

Yes

No

If 'yes', for each class, provide year taken, course number, course name and description (as necessary), and grade received. *

(If 'no', type N/A)

Have you conducted analyses for research project (poster, thesis, paper)? *

Yes

No

If 'yes', provide year conducted and describe analyses you personally conducted. *

(If 'no', type N/A)

Have you had any additional quantitative training or experience? *

(e.g., workshops, advanced mathematics classes, other data management or analysis experience)

Yes

No

If 'yes', provide year completed and describe training. *

(If 'no', type N/A)

Forms: Education History

Forms:

English Language Proficiency

Only complete this section if applicable.

English Language Proficiency

Applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those applicants who do not possess a bachelor's degree from a postsecondary institution where English is the principal language of instruction must submit official English language proficiency test scores (either TOEFL or IELTS). Reporting scores here does not replace the official test scores that must be reported by the testing service directly to SDSU. Please see the following link for more information: <http://arweb.sdsu.edu/es/admissions/international/grad/apply/step5.html>

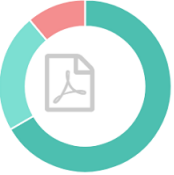
If you have completed the TOEFL or IELTS exam, please provide a copy of your scorecard in the 'Additional Uploads' section of this application.

Forms: Confidential Demographics



These data is used for reporting purposes only.
Responses will be accessible only by administrators
and your responses are not visible to reviewers.

Step 4 – Review Your Application



Document Requirements

6 Required | 5 Added (2 pending)

- ✔ Personal Statement, 1 Required | 1 Added [View](#)
- ❗ C.V., 1 Required | 0 Added
- ✔ Transcript, 1 Required | 1 Added
- ✔ Confidential Letter of Recommendation or Evaluation, 3 Required | 3 Added
- ✔ Additional Documents, 3 Added

Application Steps

- 1 Documents ❗
- 2 Personal Information ✔
- 3 Forms
 - Confidential Demographics ✔
 - Document Checklist ✔
 - Application Process Checklist - Clinical Psychology (PhD) ✔
 - Contact Information ✔
 - Program Questions ✔
 - Education History ✔
 - GRE Test Scores ✔
 - English Language Proficiency ✔
- 4 **Review**

Select the “Review” button to preview your application before submitting. A red exclamation point ❗ will appear when a required field or document has not yet been completed.



Step 5 – Submit Your Application

Forms
8 Included

- Confidential Demographics [Edit](#)
- Document Checklist [Edit](#)
- Application Process Checklist [Edit](#)
- Contact Information [Edit](#)
- Program Questions [Edit](#)
- Education History [Edit](#)
- English Language Proficiency [Edit](#)

[✓ Submit Delivery](#) [Back to Deliveries](#)

Application Steps

- Documents ✓
- Personal Information ✓
- Forms
 - Confidential Demographics ✓
 - Document Checklist ✓
 - Application Process Checklist ✓
 - Contact Information ✓
 - Program Questions ✓
 - Education History ✓
 - GRE Test Scores ✓
 - English Language Proficiency ✓
- Review

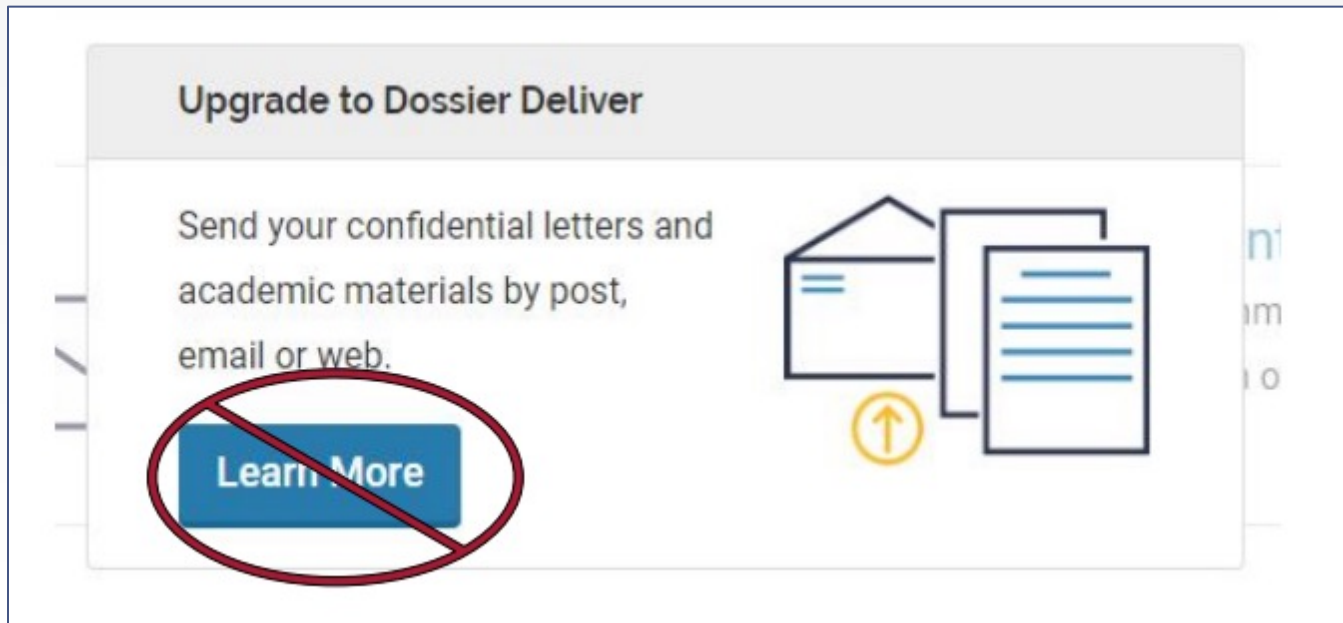
Once all required Application Steps have been completed, green check marks ✓ will appear for each step.

Select the “Review” button to preview your application then select “**Submit Delivery**”.
PLEASE NOTE: Once you click submit, you will no longer be able to edit your application.

Step 6 – AFTER You Submit Your Application



After submitting the application, you may be prompted to upgrade to Dossier Deliver. **You DO NOT need to upgrade to this product.** These messages should be ignored!



Upgrade to Dossier Deliver

Send your confidential letters and academic materials by post, email or web.

[Learn More](#)

AFTER You Submit Your Application Cont.

Congratulations, your Supplemental Program Application has successfully been submitted!

Review & Confirmation

NON-EDITABLE

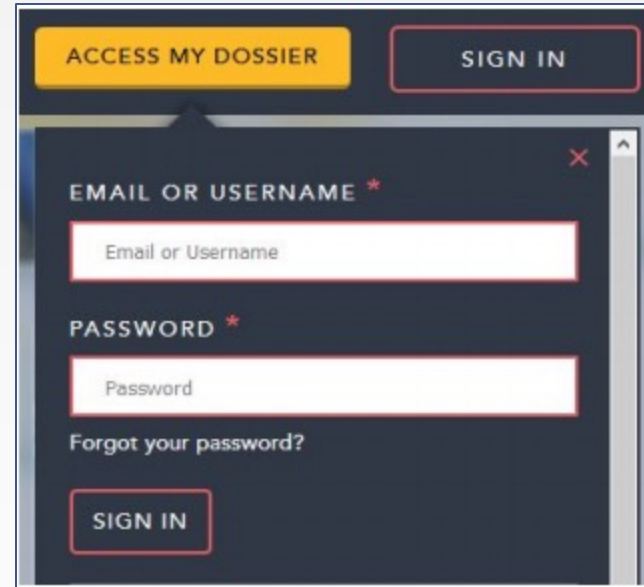
APPLICATION SUBMITTED

Your application was successfully submitted on October 03, 2018.

This application does not allow the editing of materials. You can review your submission by expanding the sections below.

Step 7 – Returning to Your Application

Return to your Supplemental Program Application by going to [Interfolio.com](https://www.interfolio.com), click “Access My Dossier” and enter your login credentials.



The screenshot displays the Interfolio login interface. At the top, there are two buttons: a yellow button labeled "ACCESS MY DOSSIER" and a dark button labeled "SIGN IN". Below these is a dark modal window with a close button (X) in the top right corner. The modal contains the following elements:

- A label "EMAIL OR USERNAME *" above a text input field containing the placeholder text "Email or Username".
- A label "PASSWORD *" above a text input field containing the placeholder text "Password".
- A link "Forgot your password?" below the password field.
- A "SIGN IN" button at the bottom of the modal.

Interfolio Dossier


The Dossier is Interfolio's way of organizing your application materials.

1. **Deliveries** – This is where your program application(s) is found. You can view the status of the application, edit (if not yet submitted), or withdraw your application there.
2. **Letters** – View the status of your letters of recommendation and re-send requests.
3. **Materials** – All your documents are saved here and can be easily applied to other applications, if necessary.
4. **Deliveries** – Dashboard shortcut to your application(s). You can see if you have any in progress. **NOTE:** Your program cannot view your application until you submit.
5. **Letters of Recommendation** – Dashboard shortcut to your letters of recommendation.

The screenshot shows the Interfolio Dossier dashboard. On the left is a navigation menu with the following items: Home, Deliveries (with a red circle containing the number 1), Letters (with a red circle containing the number 2), Materials (with a red circle containing the number 3), Collections, and Shared with Me. The main content area is titled "Dossier" and contains two summary cards. The first card, titled "Deliveries" (with a red circle containing the number 4), shows "2 in progress". The second card, titled "My Letters of Rec." (with a red circle containing the number 5), shows "1 not received".

Deliveries

In Progress ← **In Progress Applications**

Recipient	Status	Notes	Type	Actions
San Diego State University-Graduate: Fowler College of Business: Accountancy: Accountancy (MS) Accountancy (MS) - Spring 2019	In Progress 	Accepting Applications Due Nov 15, 2018 by 11:59 PM ET	Interfolio-host Position	1 Edit Delete 2

Sent Deliveries ← **Submitted applications**

Recipient	Status	Notes	Type	Actions
San Diego State University-Graduate: College of Health and Human Services: Speech, Language, and Hearing Sciences (SLHS): Language and Communicative Disorders (PhD) Language and Communicative Disorders (PhD)	Complete (Pending Letters)	Due Jan 12, 2018 by 11:59 PM ET	Interfolio-hosted Position	Review 3

You can view your in-progress and submitted applications here.

1. Edit in-progress applications.
2. Delete in-progress applications.
3. Review submitted applications.

NOTE: New applications **should NOT** be started through the New Delivery button on this page. Instead, click on the appropriate Interfolio application [link](#).

Letters: Checking Recommendation Status



DO NOT “Request a Letter” from here. Go to the **Documents: Confidential Letters of Recommendation or Evaluation** section of your application and select “Add File”.

Letters

[+ Request a Letter](#)

My Letters of Recommendation Letters to Write

These are letters of recommendation that you have asked others to write.

Status: Letter Title:

Letter Title	Status	Type	Actions
Recommendation from Dr. Michael Taylor for SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2021	Completed Oct 4, 2018 at 2:51 PM	Confidential Letter of Recommendation or Evaluation	View Details ID: F8217F5174
Recommendation from Dr. Sample Professor for SDSU/UC San Diego Joint Doctoral Program in Clinical Psychology - Fall 2021	Requested Oct 4, 2018 at 2:40 PM	Confidential Letter of Recommendation or Evaluation	Re-send Request View Details ID: 7BCA3030CD

If a letter of recommendation is not completed, you can “Re-send Request” using the link indicated.



Materials

My Materials

All Materials (12)

search Filter View Archived Materials Add Files

Do **not** request a recommendation from here.

~~Request Recommendation~~

<input type="checkbox"/>	Title	Type	Status
<input type="checkbox"/>	gre-score-report-printout None +	Test Score	Received Dec 4, 2017 at 1:20 PM
<input type="checkbox"/>	transcript None +	Transcript	Received Dec 4, 2017 at 1:19 PM
<input type="checkbox"/>	Personal Statement Test None +	Personal Statement	Received Dec 4, 2017 at 1:14 PM
<input type="checkbox"/>	Recommendation from D. Davila for SDSU/UCSD Joint Doctoral Program in Clinical Psychology - Fall 2018 None +	Confidential Letter of Recommendation or Evaluation	Completed Oct 25, 2017 at 11:38 AM

- All documents are saved here and can be easily applied to other applications, if necessary.
- **NOTE:** Do not request letters of recommendation from this page. Go to the **Documents: Confidential Letters of Recommendation or Evaluation** section of your application and select “Add File”.

Deadlines / Important Dates

Application Deadlines for Fall 2024 Admission:

Nov 15, 2023 (11:59pm EST): Supplemental Program Application Deadline

Dec 15, 2023: Cal State Apply Application Deadline

January 2024*: Deadline to Submit Official Transcripts

(*check SDSU student account for specific dates)

Offers for interviews will be made sometime mid-January. You will be notified by email whether you will be offered an interview or not.

Our **two-day ONLINE interview process** will take place:

- Monday, February 5, 2024
- Tuesday, February 6, 2024

Help Resources

Interfolio Questions?

For help signing up, accessing your Interfolio account, or submitting your application, please visit the [help and support](#) section or get in touch via email at help@interfolio.com or phone at (877) 997-8807.

Supplemental Program Application Questions?

For questions or concerns regarding the Supplemental Program Application or JDP program requirements, please visit our website <https://psychology.sdsu.edu/doctoral/clinical/> or you can contact us via email (preferred) at PsycJDP@sdsu.edu or by phone at (619) 594-2246.

Graduate Admissions Questions?

For questions about Cal State Apply or general admission documents (e.g. official transcripts, etc.), please see the [Graduate Admissions site](#) or contact them at (619) 594-6336 or by email at admissions@sdsu.edu. International applicants may contact the International Student Center at (619) 594-0770 or intl_admissions@sdsu.edu.



Thank you for your
interest in our
program-best of luck!

NEXT STEP: Complete the Cal State Apply Application
<https://www.calstate.edu/apply/graduate>